

## **MySpuds/MySEEDS Privacy Statement**

### **Privacy Policy**

We take seriously the way we store, secure and use your personal information and how we meet our legal obligations.

We will always respect your personal privacy and the requirements of the law, in particular the Data Protection Act (DPA) 1998.

Any personal data collected through MySPUDS or MySEEDS application is protected to ensure that it is not misused or accessed inappropriately.

We will only ever use this data in accordance with the law and for the purposes described below.

We cannot accept liability for problems caused by incorrect information that you or somebody acting for you supply to us, so please be sure to double-check all information submitted.

### **Revision to terms**

We may at any time revise this policy without notice. Please check this notice regularly, as continued use of the application after a change has been made is your acceptance of the change.

### **How we use your information**

We will use information that you provide to enable us to fulfil our obligations contained in the following legislation and any subsequent or amending legislation that may apply:

- The Plant Variety and Seeds Act 1964
- Council Directive 2007/33/EC on the control of potato cyst nematodes
- 66/401/EEC Marketing of fodder and plant seed
- 66/402/EEC Marketing of cereal seed
- 2002/54/EC Marketing of beet seed
- 2002/55/EC Marketing of vegetable seed
- 2002/57/EC Marketing of seed of oil and fibre plants
- The Seed Potatoes (Scotland) Regulations 2015
- Plant Health Act 1967
- Seed (Regulations, Licensing and Enforcement)(Scotland) 2006'

We will use information you provide to MySPUDS to allow producers and growers of Scottish seed and ware potato crops the ability to monitor their crops as they proceed through the Scottish Seed Potato Classification Scheme.

We will use information you provide to MySEEDS to allow applicants of cereal, oil and beet, fodder, oil, fibre, and vegetable crops to enter and monitor their seed lots crops and bulks within the UK Seed Certification Scheme – Scotland

We will also use your information for purposes connected with:

- assessment and improvement of our services to ensure that they are of high quality, efficient and responsive to our customers' needs. This may include sending voluntary customer satisfaction surveys from time to time to see how we are doing.
- research and statistical analysis

### **Sharing your information**

We will pass on your personal information if we have a legal obligation to do so. We may also exchange information with other government departments for legal reasons.

In order to fulfil the objectives referred to below, we will share your information with the following organisations (including successor bodies):

- Other Certifying Authorities for verifying applications and for enforcement purposes
- Animal and Plant Health Agency (APHA) for purposes connected with plant health
- British Society of Plant Breeders on request for purposes connected with the exercising of Plant Breeders Rights
- Organisations carrying out statistical and research activities

### **Publication of Seed Potato Register**

Each year since 2007 a Register of Seed Potatoes is published in October that gives detailed information on seed crops for which Inspection Report Forms have been issued. All crops which meet Pre-basic and Basic requirement at crop inspection will appear in the Register, which is published to facilitate trade for the Scottish seed potato industry. The Register contains the Producer name and address and information concerning the potato crop(s) grown.

### **How we look after your information**

Whenever we use your personal data or share it with other organisations, it will be in accordance with the Data Protection Act 1998.

The Act requires, among other things, that we do not use your data for purposes incompatible with those listed here, that we take appropriate measures to protect the confidentiality, integrity and security of your information.

We must observe the provisions of the following legislation as may be amended from time to time:

- The Data Protection Act (1998)
- The Freedom of Information (Scotland) Act 2002
- The Environmental Information (Scotland) Regulations 2004

We may need to disclose personal information when required by law if, in our opinion, it is necessary to comply with a current judicial proceeding, a court order of legal process.

For further information on how your information is used, how we maintain the security of your information and your rights to access information we hold about you please get in touch.

### **Contacting us**

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information please email [foi@sasa.gsi.gov.uk](mailto:foi@sasa.gsi.gov.uk) or write to us at the following address:

SASA  
Roddinglaw Road  
Edinburgh  
EH12 9FJ